

ELA TOWNSHIP

**SPECIAL BOARD MEETING
ELA TOWNSHIP
DECEMBER 8, 2003
5:00 P.M.
99 EAST MAIN STREET
LAKE ZURICH, ILL.
APPROVED 1-8-03**

1. CALL TO ORDER

Supervisor Tinerella called the meeting to order at 5:07p.m.

2. ROLL CALL

Present: Supervisor Tinerella, Clerk Prouty, Trustees Black, Burch, and Sullivan. Trustee Knudtson was absent.

3. SOCIAL WORKER CONSIDRATION/DISCUSSION/POSSIBLE ACTION

Trustee Black presented the Board with the same draft job description 9-27-03. attached
Trustee Black highlighted the following:

- a. The board supported the Township Social Worker, when the budget was adopted.
- b. Advertised for Social Worker position
- c. Interviewed the top three candidates two months ago.
- d. Candidates are awaiting a response.
- e. Supervisor Tinerella announced at the Annual Town Meeting about the possibility of a Police Township Social Worker.

Trustee Black proposed the motion: That the Board adopt the job description Draft 9-27-03 and that the board establish a full time Social Worker position in Ela Township at the salary of \$50,000/year w/benefits provided in the Ela Township Handbook, provide the Township Social worker w/ Cell Phone/ mileage reimbursement and laptop computer, and this person will report to the Youth and Family Services Committee.

Trustee Sullivan was confused on the salary, but Trustee Black stated that it was just a sample to work off of.

Supervisor Tinerella wanted the board to consider two part-time employees instead of one full-time, as this is not 9 to 5 job and this would reduce the overall employee costs (due to the elimination of health benefits, IMRF pension plan co-pay, paid vacation and holidays. Two part-time people would bring more talent to the table and reduce the cost and an increase in coverage.

ELA TOWNSHIP

Trustee Black stated this was never discussed and a full time employee could develop this program.

Trustee Burch's wanted to know how would a Social Worker receive their referrals?

Trustee Black stated that they would have to establish a line of referrals from the schools and local agencies.

Trustee Burch was concerned that there could be a backlash from the police department until the Social Worker had established a relationship.

Trustee Black stated that two of the Social Workers that applied were experienced in starting up and kicking off these types of programs.

Supervisor Tinerella suggested we walk before we run with this program and a good way to this is to start on a part-time basis.

Trustee Black indicated she had consulted a psychologist at the Holbrook Center on the resumes of the applicants and she also favored the Board's selection, and that this person was very qualified to start up this program.

Supervisor Tinerella wanted to know what would be our measurable outcomes that could be used to measure the success of this new program and our investment.

Trustee Black stated from the Community, just like we receive feedback on the bus, Senior, and Youth centers.

Trustee Burch wanted to know are we housing this person? Attic may go some place in School District, Historical Society may go to the Library, or possible space at the YMCA.

Supervisor Tinerella stated that the needs analysis is still incomplete, because we have nothing formal from the schools, or hospitals stating what their needs are. Only the local police department have expressed a need for a social worker. And the Village of Lake Zurich has expressed concern about the structure of this service to be provided from the Township. Again Supervisor Tinerella stated she still believes two part-time would be more cost effective, provide more coverage and reduce costs.

Trustee Black stated this would cover the social programs that the Township supports now, but a Township Social Worker would be more centerline closer to home.

Trustee Black's motion, which she proposed at the beginning of the meeting to adopt the job description as presented previously in the minutes and add to it, a 90 day review and six month review to access the Social Worker accomplishments, seconded by Trustee Burch. Roll Call: Trustee Black, Burch and Sullivan all voted aye and the motion carried 3 to 1.

ELA TOWNSHIP

Supervisor Tinerella abstained because she feels needs analysis is incomplete and the plan is too expensive to start the proposed program.

Trustee Black's motion that the Township extend an offer through the Youth and Family Services Chair to Linda K. Bahr, seconded by Trustee Burch. Roll Call: Trustee Black, Burch and Sullivan all voted aye and the motion carried 3 to 1. Supervisor Tinerella abstained.

Trustee Sullivan stated that this employee will have to obey drug testing and have a background check.

Supervisor Tinerella stated that we are a board and we should have things in writing not just hearsay from one Trustee.

Trustee Sullivan is not in favor of cutting all funding to OMNI if we do cut them completely we will be the last on their list for help.

Supervisor Tinerella stated that she hoped we would get our money worth from this new employee as this Social worker will be the highest paid employee in Ela Township.

2. ADJOURNMENT

Trustee Sullivan's motion to adjourn at 6:00 p.m., seconded by Trustee Black. Roll Call: Supervisor Tinerella, Trustees Black, Burch, and Sullivan all voted aye and the motion carried 4 to 0.

LUCY PROUTY ELA TOWNSHIP CLERK